## **Tools for Schools Phase II - Indoor Air Quality**

## Follow-up Action Plan for Site Based

Cooper City High 84.1 59.1 440 Principal: Mrs. Wendy Doll

Walkthrough Date: 5/17/2005 Temp RH Co2
Outside Measurements



Room	Priority	Responsible	Response	Recommendation
017	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
017	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
017	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
102M	2	Site Based	Carpet was stained and dirty.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
102N	2	Site Based	Carpet was stained and dirty.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
102N	3	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
114	2	Site Based	Humidity was slightly elevated at the time of assessment - 10% greater than outdoors.	Facilities serviceperson should monitor this room.
114	2	Site Based	There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe.	Site based administration should address general cleanliness with facility serviceperson staff.
114	2	Site Based	Dust and dirt accumulation on floor. Floor needs to be waxed.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
114	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
114	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
114	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
117	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
117	2	Site Based	Humidity was slightly elevated at the time of assessment - 10% greater than outdoors.	Facilities serviceperson should monitor this room.
119	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.

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Room	Priority	Responsible	Response	Recommendation
119	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
124	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
126N	2	Site Based	Excessive dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should work with room occupant to encourage occupant to reduce clutter to assist facility serviceperson with their dusting efforts
131	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
131	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
141	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
141	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
141	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
141	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
143	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
143	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
143	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
143	3	Site Based		Remove live plant from room
144	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
144	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
147	2	Site Based	Dust observed on supply/return registers at the time of assessment. Supply grill missing.	Site based administration should address general cleanliness with facility serviceperson staff.
147	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.

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Room	Priority	Responsible	Response	Recommendation
147	2	Site Based	Temperature was acceptable at the time of assessment.  Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
147	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
147	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
148	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
148	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
148	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
148	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
148	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
148	2	Site Based	Humidity was slightly elevated at the time of assessment - 10% greater than outdoors.	Facilities serviceperson should monitor this room.
148	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
150	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
150	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
152	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
152	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.

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Room	Priority	Responsible	Response	Recommendation
152	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
152	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
152	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
153	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
153	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
153	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
153	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
153	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
153	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
154G	2	Site Based	Carpet was stained.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
154G	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.

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Room	Priority	Responsible	Response	Recommendation
154R	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
154R	2	Site Based	Carpet was stained and dirty.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
154S	2	Site Based	General cleanliness of the room at the time of assessment was not acceptable.	Remove stuffed animals.
154S	2	Site Based	Carpet was stained.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
154S	2	Site Based	There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe.	Site based administration should address general cleanliness with facility serviceperson staff.
154S	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
154T	1	Site Based	Temperature was acceptable at the time of assessment.	Remove heater from beneath desk.
154T	1	Site Based	Signs of water intrusion. Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
154T	2	Site Based	Odor detected at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
154T	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
154T	2	Site Based	There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe.	Site based administration should address general cleanliness with facility serviceperson staff.
154T	2	Site Based	Carpet was stained and dirty.	Site based administration should address general cleanliness with facility serviceperson staff.
155A	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
155A	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
155A	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
155A	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

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Room	Priority	Responsible	Response	Recommendation
156	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
156	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
158	2	Site Based	Dust and dirt accumulation on floor.	Wax floor
158	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
158	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
161	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
161	2	Site Based	Dust and debris on ceiling tiles.	Site based administration should address general cleanliness with facility serviceperson staff.
161	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
161	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
161	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
163	2	Site Based	Dust and dirt accumulation on floor. Needs wax.	Site based administration should address general cleanliness with facility serviceperson staff.
163	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
164	1	Site Based	Signs of water intrusion. Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
164	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

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Room	Priority	Responsible	Response	Recommendation
164	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
164	2	Site Based	General cleanliness of the room at the time of assessment was not acceptable.	Site based administration should address general cleanliness with facility serviceperson staff.
164	2	Site Based	Carpet was stained	Site based administration should address general cleanliness with facility serviceperson staff.
164	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
164	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
164	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
165	2	Site Based	Temperature was low at the time of assessment.	Adjust HVAC
165	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
165	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
165	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
165	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
165	2	Site Based	Temperature was low at the time of assessment.	Adjust HVAC
165	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
167	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
167	2	Site Based	Dust and dirt accumulation on floor. Floor need waxing.	Site based administration should address general cleanliness with facility serviceperson staff.

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Room	Priority	Responsible	Response	Recommendation
168	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
168	2	Site Based	There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe.	Site based administration should address general cleanliness with facility serviceperson staff.
168	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
168	2	Site Based	Dust observed on ceiling tiles.	Site based administration should address general cleanliness with facility serviceperson staff.
168	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
168	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
168	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
170	2	Site Based	Signs of water intrusion. Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
170	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
199	2	Site Based	Dust and dirt accumulation on floor. Floor needs waxing.	Site based administration should address general cleanliness with facility serviceperson staff.
199	2	Site Based	General cleanliness of the room at the time of assessment was not acceptable.	Site based administration should address general cleanliness with facility serviceperson staff.
199	2	Site Based	Humidity was slightly elevated at the time of assessment - 10% greater than outdoors.	Facilities serviceperson should monitor this room.
199	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
199	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
199	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
230	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
230	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

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Room	Priority	Responsible	Response	Recommendation
230	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
230	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
243	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
243	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
243	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
243	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
243	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
243	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
265	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
265	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
292	2	Site Based	Signs of water intrusion. Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
292	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

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Room	Priority	Responsible	Response	Recommendation
292	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
292	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
603D	1	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
603D	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
603D	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
603D	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
603D	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
603D	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
604	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
604	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
604	2	Site Based	Temperature was slightly elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
965C	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
965C	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

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Room	Priority	Responsible	Response	Recommendation
965C	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
965C	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.

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